

CNETINST 5450.63
N-831
19 October 1994

CNET INSTRUCTION 5450.63

Subj: MISSION AND FUNCTIONS OF NAVAL SCHOOL, EXPLOSIVE ORDNANCE DISPOSAL (NAVSCOLEOD), INDIAN HEAD, MD

Ref: (a) OPNAVNOTE 5450 Ser 09B2E3/5U309161 of 7 Jun 85
(b) CNETINST 5450.4D

Encl: (1) Functions of NAVSCOLEOD

1. Purpose. To publish functions of NAVSCOLEOD under the mission established by reference (a).

2. Cancellation. CNTECHTRAINST 5450.127 and CNTECHTRAINST 5450.128.

3. Mission. To train officers and enlisted personnel of the Navy, Army, Air Force, and Marine Corps in the best methods and procedures for the recovery, evaluation, and disposal of the surface and underwater explosive ordnance employed by the United States and other nations.

4. Status and Command Relationships. NAVSCOLEOD is a shore activity in an active, fully operational status.

a. Echelon

- (1) Chief of Naval Operations
- (2) Chief of Naval Education and Training (CNET)
- (3) NAVSCOLEOD

b. Area Coordination

(1) Area Coordinator - Commandant, Naval District, Washington, DC

(2) Regional Area Coordinator - Commander, Naval Air Warfare Center Aircraft Division, Pautuxent River, MD

5. Overseas Diplomacy. NAVSCOLEOD serves as an effective instrument of the U.S. foreign policy by initiating and conducting action programs which promote positive relations between the command and foreign nationals, and which assist individual naval personnel and their families to work effectively, live with dignity and satisfaction, and function as positive representatives of the Navy and of the United States while overseas.

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6. Action. In accomplishing the assigned mission, NAVSCOLEOD will ensure performance of the functions in enclosure (1) and advise CNET of any recommended modification to the mission or functions of NAVSCOLEOD.

/s/ P. E. Tobin
P. E. TOBIN
Vice CNET

Distribution (CNETINST 5218.1F, Case A):
List V (33)

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FUNCTIONS OF NAVSCOLEOD

1. Carry out all regulations, instructions, and directives from higher authority pertaining to the administration of the NAVSCOLEOD and issue such detailed internal instructions, regulations, orders, and notices as are required for the efficient organization and administration of the command in support of the mission assigned.
2. Serve as Course Curriculum Model Manager for all common EOD Training as described in OPNAVINST 8027.1G. Ensure that training courses are developed or revised according to the instructional systems development procedures from higher authority.
3. Ensure training is in accordance with approved course material and required high standards of qualification for instructors and students are maintained. In addition, carry out on a continuing basis an evaluation of instruction and the complete learning environment.
4. In support of Navy policy emphasizing the importance of military and motivational training and in recognition of the effect such training has on retention, upgrading professionalism, and improving the perception of the Navy ensure that the military and motivational aspects of training are given strong emphasis equal to that afforded the technical areas.
5. Recommend to CNET requirements for the design and development of new course curriculum and any necessary revisions to established curricula.
6. Provide existing courses, or specially tailored adaptations thereof, as directed by CNET to meet the training requirements of the Navy and, to the degree necessary, the Marine Corps, Army, Air Force, Coast Guard, Foreign Nationals under the military assistance program for foreign military sales, and civilian personnel attached to Navy industrial activities.
7. Maintain liaison with the Naval Explosive Ordnance Disposal Technology Center, Indian Head, MD to ensure that the instruction offered by this command keeps pace with the latest developments in the field of explosive ordnance disposal.
8. Serve as Deputy Manager for EOD training (CNO N86X2) acting as an advisor to the Executive Manager for DOD EOD Technology and Training (CNO N86X) on all matters concerning EOD common and approved specialized training to implement responsibilities of the Executive Manager for DOD EOD Technology and Training as specified; and coordinate, as appropriate, planning and

implementation for the EOD training program with Navy and other services EOD Action Officers.

9. Provide special short courses of instruction as follows:

a. VIP EOD Orientation. Provide senior officers, civilian members of the Department of Defense, and distinguished visitors with an understanding of the capabilities and limitations of the Military Explosive Ordnance Disposal Program.

b. Mobile Training Teams. Provide instructor personnel to deploy as a Mobile Training Team (MTT) when requested from the Chief of Naval Operations through CNET.

c. Special Orientation in EOD. Provide specialized short courses on request for members of various Federal and civilian agencies such as the FBI, ONI, NSA, etc.

d. Foreign National Training. Provide formal instruction for foreign nationals as directed by the Department of Defense.

10. Maintain and operate training equipment, devices, and aids.

11. Exercise effective control over the financial operations within the command through sound accounting principles and progressive modernization of programming, budgeting, accounting, and statistical reporting under Resources Management System of the Department of the Navy.

12. Exercise control over numerous management programs and functional areas inherent of a naval shore activity which should include but not limited to, retention, 3-M, occupational safety and health, traffic and recreational safety, internal review, equal employment opportunity, command managed equal opportunity, and other similar management programs.

13. Maintain close liaison with the Local Planning Agent, for emergency and disaster preparedness matters.

14. Evaluate, on a continuing basis, the requirements for berthing and training spaces and make recommendations to proper authority for rehabilitation, renovation, alteration, modification, and new construction as required.

15. Administer and provide support to detachments attached to your command and conduct periodic inspections to ensure compliance with applicable instructions with a reporting of discrepancies to next higher appropriate authority. Issue

mission and functions directives for detachments in accordance with reference (b).

16. Keep CNET advised regarding the general progress and results of training being conducted in the command.

17. Perform such other functions as may be directed by CNET.