



DEPARTMENT OF THE NAVY

CHIEF OF NAVAL EDUCATION AND TRAINING
250 DALLAS ST
PENSACOLA FLORIDA 32508-5220

CNETINST 10170.3B
ETE3

(R)

19 JAN 2001

CNET INSTRUCTION 10170.3B

Subj: REQUISITION AND DISPOSITION OF COGNIZANCE SYMBOL 2"O"
TRAINING EQUIPMENT

Ref: (a) NAVSUP Manual, Volume 2
(b) NAVAIRWARCENTRASYSYSDIV Master Cross Reference List
(c) NAVTRASYSYSCENINST 7321.2K
(d) NAVTRADEV P-530-2, Training Systems Guide

Encl: (1) Excess Training Equipment Distribution List

1. Purpose. To establish policy, assign responsibilities, and provide guidelines applicable to Cognizance 2"O" training equipment for requesting existing training equipment, for requesting development of new training equipment, for requesting disposition and replacement of unserviceable training equipment, and for requesting disposition of excess training equipment. Policy, procedures, and responsibilities pertaining to obsolete Cognizance 2"O" training equipment are also provided.

2. Cancellation. CNETINST 10170.3A

3. Background. Reference (a) identifies Naval Air Warfare Center Training Systems Division (NAVAIRWARCENTRASYSYSDIV) as having both Technical Cognizance and Inventory Management responsibilities for Cog 2"O" training equipment. Approval codes for determining the appropriate approval authority for training equipment requests are published in reference (b). Reference (c) promulgates NAVAIRWARCENTRASYSYSDIV policy, procedures, and responsibilities pertaining to cataloging, property accounting, and distribution of serviceable Cognizance Symbol 2"O" training equipment as well as procedures for handling obsolete equipment. Reference (d) states the mission of the NAVAIRWARCENTRASYSYSDIV and describes the numerous services available in support of Cognizance Symbol 2"O" training equipment. It also describes procedures for requesting training equipment, logistic support, and publications.

4. Definitions

a. Cognizance Symbol 2"O" Training Equipment. Consists of training device and training aid end-items which have been specifically developed, procured, cataloged, and distributed by NAVAIRWARCENTRASYSYSDIV to fulfill a training requirement established by a training agency. This category also includes training equipment (other than operational equipment) procured by

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offices which is subsequently transferred to NAVAIRWARCENTRASYS-DIV for cataloging and logistics/maintenance support.

b. Approval Code. A code for use by operation personnel in determining the appropriate approval authority for Cognizance Symbol 2"O" training equipment requisitions and dispositions. Approval codes are: 1-Chief of Naval Operations (N789) authority delegated to NAVAIRWARCENTRASYS-DIV by same; 2-Chief of Naval Operations (N789); 3-Commander, Naval Sea Systems Command; 4-Chief of Naval Education and Training; 5-Commandant of the Marine Corps; 6-United States Naval Academy; 7-Chief, Bureau of Medicine and Surgery; 8-Commander, Naval Reserve Force; 9-Commander, Naval Meteorology and Oceanography Command; 0-Other.

c. Obsolete/Obsolescent. The term classifying systems/equipments with operational capabilities/characteristics for which no further U.S. naval training requirement exists. This equipment may still have value in training foreign Naval personnel or for resale to a foreign country.

A) d. Undersea Warfare Training Committee (UWTC). A committee established by OPNAVINST 3502.2C to provide support and management in areas of Submarine and Integrated Undersea Surveillance System (IUSS) training requirements excluding nuclear propulsion.

D) e. Surface Warfare Training Review Board (SWTRB). A two-level management group established by OPNAVINST 3502.4A to provide support and management in areas of surface warfare training requirements.

D) 5. Procedures

a. Requesting Existing Training Equipment. Most Cognizance 2"O" training equipment is procured for direct allocation to the training activity. However, there are cases when, for various reasons, items of training equipment may be in stock and can be issued to a training activity. Any activity may request Cog 2"O" training equipment from NAVAIRWARCENTRASYS-DIV (Code 3623) via the applicable chain of command and including the approval code command having sponsored the training equipment. Existing training equipment is cataloged and listed in reference (b). Additional information on requisitioning existing training equipment is contained in reference (d) in the section titled "MATERIAL SUPPORT SYSTEM."

b. Requests for Development of New Training Equipment

(1) Activities should request development of new training equipment by letter, accompanied by a Military Characteristic/Functional Description (MC/FD) document. As an alternative to the MC/FD, activities may provide the following data as a minimum:

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(a) List the learning objectives which the training equipment should support. State specific skills, knowledge, coordinated action or attitudes the proposed training equipment will help to teach.

(b) State in which phase of the training the proposed equipment would be used; introduction, presentation, application, testing, or evaluation.

(c) State the instructional method to be employed when using the training equipment (lecture, demonstration, laboratory, etc.).

(2) Letter requests and accompanying data should be forwarded to the Chief of Naval Education and Training (CNET) via the chain of command where appropriate. CNET may refer this request to the UWTC or the STTWG as appropriate for consideration. An information copy should be provided to NAVAIRWARCENTRASYSYSDIV in the event CNET or one of the training requirements groups (UWTC or SWTRB) decides to solicit a Training Situation Analysis (TSA) from NAVAIRWARCENTRASYSYSDIV before taking final action on this request.

c. Requests for Disposition and Replacement of Unserviceable and Surveyed Training Equipment

(1) Requisitions for replacement of Cognizance Symbol 2"O" unserviceable equipment requiring repair beyond the capability of the custodial activity will be forwarded to NAVAIRWARCENTRASYSYSDIV (Code 3623) and will be accompanied by a request for disposition of the unserviceable items. Replacement training equipment may not be available so NAVAIRWARCENTRASYSYSDIV may elect to conduct a major overhaul of the existing equipment rather than provide a replacement.

(2) Requisitions for replacement of surveyed equipment will be accompanied by a copy of the approved survey report.

d. Requests for Disposition of Excess Training Equipment

(1) Cog 2"O" training equipment no longer required by a training activity should be made available to other Naval Education and Training Command (NAVEDTRACOM) activities before this equipment is declared "excess to training requirements." The list of training equipment available for redistribution should be forwarded to each of the activities listed in enclosure (1).

D) Functional commanders are responsible for providing these lists to their training activities. The cover letter will stipulate a cut-off date for screening and forwarding of requests, of not later than 30 days from the date of the letter, and include the statement that negative responses are not required.

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(2) Training equipment that has been screened by NAVED-TRACOM activities and is no longer required will be declared excess by letter in accordance with the procedures contained in reference (d). This letter should be addressed to NAVAIRWARCENTRASYS DIV (Code 3623) via the chain of command and the OPNAV sponsor with a copy to the appropriate systems command. This letter should state that NAVEDTRACOM activities have been screened for requirements.

e. Obsolete Training Equipment. Obsolete training equipment will be disposed of in accordance with references (c) and (d). NAVAIRWARCENTRASYS DIV (Code 3623) will be notified by letter through the chain of command and the OPNAV sponsor, with a copy to the appropriate systems command, when obsolete Cog 2"O" equipment is available for disposition. Obsolete equipment will not be disposed of prior to receipt of written authorization from NAVAIRWARCENTRASYS DIV.



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Vice CNET

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