

TEMPORARY ADDITIONAL DUTY (TEMADD) TRAVEL ORDERS

1. FROM:						2. STANDARD DOCUMENT NO.:		
3. TO:						4. TANGO NO.		
						5. SSN/DESIGNATOR:		
						6. DATE (PREPARED):		
7. REF: (A):						<input type="checkbox"/> INDIVIDUAL TRAVEL <input type="checkbox"/> GROUP TRAVEL		
9. PROCEED ON OR ABOUT:		10. AUTHORIZED PROCEED ON OR ABOUT:		11. APPROX # OF DAYS:		12. ESTIMATED DATE OF RETURN:		
13. ITINERARY (ACTIVITY/ACTIVITIES AND PLACE/PLACES INDICATED BELOW):						14. <input type="checkbox"/> TEMADD <input type="checkbox"/> TEMADDCO <input type="checkbox"/> TEMADDIN		
						15. REASON FOR TRAVEL:		
						16. <input type="checkbox"/> AUTHORIZED VISIT SUCH ADDITIONAL PLACES AS MAY BE NECESSARY		
17. FISCAL DATA ACCOUNTING CLASSIFICATION								
APPROPRIATION SYMBOL & SUB-HEAD (1) (2)	OBJECT CLASS (3)	BU CONT NUMBER (4)	SUB-ALLOT NUMBER (5)	AUTHORIZED ACCTG ACTY (6)	TYPE (7)	PROPERTY ACCTG ACTY (8)	COST CODE (9)	
(7 SYM) (4 SYM)	(3 SYM)	(5 SYM)	(1 SYM)	(6 SYM)	(2 SYM)	(8 SYM)	(12 SYM)	
[]	000	[]	0	[]	2D	[]	[]	
18. ESTIMATED COST						19. CUSTOMER IDENTIFICATION CODE		
TRANSPORTATION	PER DIEM	MISC. EXP	TOTAL					
[]	[]	[]	[]					
20. ITEM: 6, 29 BLOCK 1								
21. ADDITIONAL COMMENTS AND INSTRUCTIONS:						22. SECURITY CLEARANCE: (BASED ON, COMPLETED BY, YEARS SERVICE)		
						[]		
24. TRANSPORTATION REQUEST/MAC TRANSPORTATION AUTHORIZATION FURNISHED:								
25. COPY TO: (Include Operating Budget/fund manager in all cases) COMPTROLLER								