

# IPT Charter Form

**IPT Name:**

**Begin Date:**

**End Date:**

**IPT Purpose/Charter:**

**Team Objectives:**

- 1.
- 2.
- 3.
- 4.
- 5.

**How will team effectiveness be measured?**

**IPT Status:** Active

**Status Date:**

**Date of Last Update:**

**Date of Last Meeting:**

**Results to Date:**

- 1.
- 2.
- 3.
- 4.
- 5.

**IPT Sponsor Name**

**Sponsor Code**

**Sponsor Phone**

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**IPT Leader Name**

**Leader Code**

**Leader Phone**

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**IPT Member Names**

**Member Codes**

**Member Phones**

<b>IPT Member Names</b>	<b>Member Codes</b>	<b>Member Phones</b>

**Supporting Documentation/Files:**

**Filename**

**File Type**

**File Location**

<b>Filename</b>	<b>File Type</b>	<b>File Location</b>
	Microsoft Project	

**Comments:**