EMAIL TO:

REVIEW FOR CONTRACTUAL PERFORMANCE

1.	CONTRACTOR (SOURCE/COMPANY):			
2.	CONTRACT NUMBER:			
3.	CONTRACT MODIFICATION NUMBERS:			
4.	LOCATION & POC OF COMPLETE COPY OF CONTRACT & MODIFICATIONS:			
5.	COMMAND POC:			
6.	DATE COMMAND POC RECEIVED COR TRAINING:			
7.	CONTRACT DOLLAR VALUE INCLUDING ANY MODIFICATIONS:			
8.	CONTRACT TYPE: (FAR PART 16)			
9.	CONTRACTING OFFICER (CO):			
10.	COR: TA:			
11.	PERIOD OF PERFORMANCE:			
		YES	NO	N/A
12.	ARE GOVERNMENT FURNISHED MATERIALS (GFM), EQUIPMENT (GFE), OR PROPERTY (GFP) USED? (FAR 45.102 & SUBPART 45.3)			
13.	IS THE GFM, GFE, OR GFP USED PROPERLY? (FAR 45.103 & 45.502)			
14.	ARE PRODUCTS AND/OR SERVICES INSPECTED FOR CONFORMANCE? (FAR 46.103)			
15.	ARE CONTRACT MILESTONES OR DELIVERABLE SCHEDULES REVIEWED FOR CONTRACTUAL CONFORMANCE? (FAR 46.103)			
16.	ARE DELIVERABLES EVALUATED AGAINST THE TECHNICAL REQUIREMENTS OF THE CONTRACT OR ORDER? (FAR 46.407)			
17.	IS THERE EVIDENCE THAT ACTION IS TAKEN TO ADDRESS NONCONFORMING SERVICES, SUPPLIES, DELAYS, OR REFUSAL TO PERFORM WORK? (FAR 46.103 & 46.407; DFARS 246.407)			
18.	ARE CONTRACTOR REQUESTS ADDRESSED AND DOCUMENTED AS TO ACTION TAKEN? (FAR 46.407)			
19.	IS THERE EVIDENCE THAT ACTION IS TAKEN CONCERNING OTHER PROBLEMS ENCOUNTERED WITH THE CONTRACTOR? (FAR 46.407)			
20.	IS THE CO NOTIFIED CONCERNING CONTRACTUAL PERFORMANCE FAILURES? (DFARS 246.407; OFFICE OF FEDERAL PROCUREMENT POLICY (OFPP) OF OCT 94)			
21.	IS THE CONTRACT GOVERNED BY A WARRANTY? (DFARS SUBPART 246.7)			
22.	IS THE QUALITY OF WARRANTY WORK ACCEPTABLE? (DFARS SUBPART 246.7)			

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		YES	NO	N/A
23.	IS THE MONTHLY STATUS OR PROGRESS REPORT REVIEWED? (OFPP OF OCT 94) (WORK ACCOMPLISHMENT/SIGNIFICANT EVENTS) WHO REVIEWS THE REPORT? _____ WHO CERTIFIES AS TO SATISFACTORY PERFORMANCE?_____	☐	☐	☐
24.	IS A QUALITY ASSURANCE PLAN OR SURVEILLANCE PLAN IN PLACE FOR SUPPLIES OR SERVICE CONTRACTS? (FAR 37.602-2, SUBPART 42.11, 46.103, 46.105, 46.401, 46.407; OFPP OF OCT 94; PERFORMANCE-BASED SERVICE CONTRACTING (PBSC) CHAP 5 OF OCT 98) WHO EVALUATES THE PLAN AND PERFORMS SURVEILLANCE? _____	☐	☐	☐
25.	ARE SUPPLIES OR SERVICES COMPARED TO A COMMAND INSPECTION OR TESTING PLAN? (FAR 37.602-2, SUBPART 42.11, 46.103, 46.105, 46.401 & 46.407; OFPP OF OCT 94; PBSC CHAP 5 OF 0CT 98) WHO ATTESTS TO THE PERFORMANCE OF THE INSPECTION OR TEST? _____	☐	☐	☐
26.	IS THE CONTRACTOR REQUIRED TO HAVE AN INSPECTION SYSTEM TO MONITOR QUALITY CONTROL? (FAR 46.105)	☐	☐	☐
27.	DOES THE COMMAND RELY UPON A CONTRACTOR INSPECTION SYSTEM, AS PROVIDED FOR UNDER THE CONTRACT? (FAR SUBPART 46.2)	☐	☐	☐
28.	ARE PERSONAL SERVICES AVOIDED? (FAR 37.104)	☐	☐	☐
29.	IS CONTRACT PERFORMANCE EVALUATED AGAINST PERSONAL SERVICES CRITERIA? (FAR 37.104)	☐	☐	☐

30. EXPLAIN NO ANSWERS TO THE ABOVE QUESTIONS:

31. THE CONTRACTOR HAS MET CONTRACTUAL REQUIREMENTS.

Yes☐ No☐

ATTESTED TO BY:_____DATE:_____

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