

**ROTATIONAL ASSIGNMENT OPPORTUNITY IDENTIFICATION FORM**

\_\_\_\_\_  
\*Job title, series, and grade of position

\_\_\_\_\_  
\*Title and address of sponsoring division/code

\_\_\_\_\_  
\*Name, phone and e-mail address of supervisor

\*One-time \_\_\_\_\_ or standing \_\_\_\_\_ rotation?

\*Number of opportunities available at one time \_\_\_\_\_

\_\_\_\_\_  
\*Dates/length of each assignment for the year

\*Level of required security clearance \_\_\_\_\_

\*Brief description of duties (Include scope, nature and complexity of work. If a Position Description is used, identify duties to be assigned to the participant. It is unlikely a short-term employee will accomplish every duty in the PD.)

\*CLD competencies to be attained/enhanced. (If assignments are for various lengths of time, specify competencies to be gained for each assignment (longer assignments may allow the participant to obtain additional competencies.)

\*Qualifications, education, and physical requirements.