



DEPARTMENT OF THE NAVY

CHIEF OF NAVAL EDUCATION AND TRAINING

250 DALLAS ST

PENSACOLA FLORIDA 32508-5220

CNETINST 5450.84

OS831

03 NOV 1998

CNET INSTRUCTION 5450.84

Subj: MISSION AND FUNCTIONS OF NAVAL AIR STATION (NAS),
KINGSVILLE, TX

Ref: (a) SECNAVNOTE 5450 Ser OP-213/2042P21 of 2 Oct 56

Encl: (1) Functions of NAS Kingsville

1. Purpose. To publish functions of NAS Kingsville under the mission established by reference (a).
2. Mission. To maintain and operate facilities and provide services and material to support operations of aviation activities and units of the Naval Air Training Command and other activities and units as designated by the Chief of Naval Operations.
3. Status and Command Relationships. NAS Kingsville is a shore activity in an active, fully operational status.
 - a. Echelon
 - (1) Chief of Naval Operations
 - (2) Chief of Naval Education and Training (CNET)
 - (3) NAS Kingsville
 - b. Area Coordination
 - (1) Area Coordinator - CNET
 - (2) Regional Area Coordinator - Chief of Naval Air Training
 - c. Additional Duty. Commanding Officer, NAS Kingsville reports to Chief of Naval Air Training for air training mission operations support.
4. Overseas Diplomacy. NAS Kingsville serves as an effective instrument of the U.S. foreign policy by initiating and conducting action programs which promote positive relations between the command and foreign nationals, and which assist individual naval personnel and their families to work effectively, live with dignity and satisfaction, and function as positive representatives of the Navy and of the United States while overseas.

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5. Action. In accomplishing the assigned mission, NAS Kingsville will ensure performance of the functions in enclosure (1) and advise CNET of any recommended modification to the mission or functions of NAS Kingsville.



Distribution (CNETINST 5218.2C):
List I (4)

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FUNCTIONS OF NAS KINGSVILLE

1. Carry out all regulations, instructions, and directives from higher authority pertaining to the administration of NAS Kingsville and issue such detailed internal instructions, regulations, orders, and notices as are required for the efficient organization and administration of the Command in support of the mission assigned.
2. Conduct effective and aggressive aviation, industrial and ground safety programs to minimize injuries and prevent loss of life and damage to equipment due to mishaps.
3. Provide maintenance and operational support to assigned outlying or adjacent fields as required.
4. Provide operational training facilities and services as required.
5. Unless contractor provided, perform aircraft transient level maintenance functions as specified in appropriate aircraft maintenance servicing directives.
6. Provide and administer command, control, communication, and computer (C4) support to station, tenant, and transient activities as required.
7. Coordinate with and represent station and tenant activities in C4 infrastructure planning and developmental processes with higher echelons of command.
8. Maintain and operate facilities and provide services and materials to support training programs for station personnel and tenant activities. This support includes, but is not limited to, operation and maintenance of facilities and equipment; providing services in the area of supply, security, housekeeping for enlisted personnel (including students), as well as services in the areas of administration: requesting necessary equipment and funds; and negotiating, where applicable, agreements/interservice support agreements for the provision of necessary facilities, equipment, and services.
9. Exercise effective control over the financial operations within the command through sound accounting principles and progressive modernization of programming, budgeting, accounting progress, and statistical reporting and auditing practices under the Resources Management System of the Department of the Navy.

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10. Exercise control over numerous management programs and functional areas inherent of a naval shore activity which should include, but not limited to, retention, 3-M, occupational safety and health, traffic and recreational safety, internal review, equal employment opportunity, command managed equal opportunity, and other similar management programs.

11. Maintain close liaison with the Regional Planning Agent or such other commander as may be designated in writing for emergency and disaster preparedness matters.

12. Keep CNET advised of difficulties encountered in accomplishment of mission and functions assigned.

13. Perform such other functions as may be directed by CNET or higher authority.