



DEPARTMENT OF THE NAVY
CHIEF OF NAVAL EDUCATION AND TRAINING
250 DALLAS ST
PENSACOLA FLORIDA 32508-5220

CNETINST 5450.90
OS831

06 JAN 1999

CNET INSTRUCTION 5450.90

Subj: MISSION AND FUNCTIONS OF FLEET TRAINING CENTER,
(FLETRACEN), NORFOLK, VA

Ref: (a) OPNAVNOTE 5450 Ser 09B22/8U509857 of 1 Dec 98
(Canc frp: Dec 99)

Encl: (1) Functions of FLETRACEN Norfolk

1. Purpose. To publish functions of FLETRACEN Norfolk under the mission established by reference (a).

2. Mission. To provide operational and maintenance training in various aspects of ashore and afloat operations and functions not normally taught aboard ship; to train U.S. and foreign officers and enlisted personnel in advanced and/or specialized skills; to provide reactivation and pre-commissioning training, and to perform other such functions and tasks as may be directed by higher authority.

3. Status and Command Relationships. FLETRACEN Norfolk is a shore activity in an active, fully operational status.

a. Echelon

- (1) Chief of Naval Operations
- (2) Chief of Naval Education and Training (CNET)
- (3) FLETRACEN Norfolk

b. Area Coordination

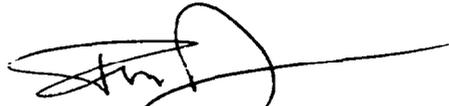
- (1) Area Coordinator - Commander in Chief, U.S. Atlantic Fleet
- (2) Regional Area Coordinator - Commander, Naval Base, Norfolk

4. Overseas Diplomacy. FLETRACEN Norfolk serves as an effective instrument of the U.S. foreign policy by initiating and conducting action programs that promote positive relations between the U.S. Navy and foreign nationals.

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5. Action. In accomplishing the assigned mission, FLETRACEN Norfolk will ensure performance of the functions in enclosure (1) and advise CNET of any recommended modification to the mission or functions of FLETRACEN Norfolk.



F. M. DIRREN, JR.
Vice CNET

Distribution (CNETINST 5218.2C):
List I (18)

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SNDL A3 (N09B22)
21A1
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Pensacola, FL 32508-5220

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FUNCTIONS OF FLETRACEN NORFOLK

1. Carry out all regulations, instructions, and directives from higher authority pertaining to the administration of FLETRACEN Norfolk in support of the mission assigned.
2. Provide technical and professional development training to Department of Defense (DOD) military and civilian personnel, non-DOD personnel and international students as assigned by CNET
3. Ensure that the training of all personnel is in consonance with Instructional Systems Development established by higher authority.
4. Ensure training in accordance with prescribed standardized material and ensure qualification of individual instructors and students. Evaluate instructors, classroom environment and support applicable portions of Personnel Qualification Standards (PQS) throughout the course of instruction.
5. Act as Subject Matter Expert for technical advice and recommendations to CNET as required.
6. In support of Navy policy, ensure that military and motivational aspects of training are maintained throughout the course of technical instruction.
7. Coordinate and effect actions necessary for the development of training facilities required to support current and future training.
8. Exercise effective control over the financial operations within the command through sound Department of the Navy accounting principles and progressive modernization of accounting systems.
9. Exercise control over numerous federal management programs and functional areas inherent of a naval activity.
10. Maintain close liaison with the Regional Planning Agent or such other commander as may be designated in writing for emergency and disaster preparedness matters.
11. Minimize requirements for manpower intensive instruction by aggressively and inventively using state-of-the-art technology in order to provide the most efficient, flexible, and effective education and training.

Encl (1)

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12. Keep CNET advised regarding the general progress and results of training being conducted in the command.

13. Perform such other functions as may be directed by CNET.