



DEPARTMENT OF THE NAVY

CHIEF OF NAVAL EDUCATION AND TRAINING
250 DALLAS ST
PENSACOLA FLORIDA 32508-5220

CH-1 of 20 Feb 98

CNETINST 5450.4E
0S83

22 FEB 1995

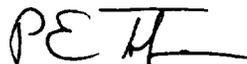
CNET INSTRUCTION 5450.4E

Subj: MISSIONS, FUNCTIONS AND TASKS ASSIGNED TO NAVAL EDUCATION
AND TRAINING COMMAND (NAVEDTRACOM) ACTIVITIES

Ref: (a) OPNAVINST 5450.171C
(b) OPNAVINST 5450.169D

1. Purpose. To assign responsibility for issuing and maintaining mission, functions and tasks instructions for NAVEDTRACOM activities.
2. Cancellation. CNETINST 5450.4D
3. Responsibility. Reference (a) assigned echelon 2 commanders responsibility for issuing and maintaining mission, functions and tasks directives for their subordinate activities. Reference (a) allows delegation of this responsibility.
4. Delegation of Authority. As provided in reference (a), the responsibilities and authority assigned to echelon 2 commanders are delegated to echelon 3 commanders for their subordinate activities and detachments. CNET will promulgate mission, functions and tasks instructions on echelon 3 commands.
5. Action
 - a. Instructions will be prepared in accordance with guidelines and format contained in reference (a).
 - b. Commands will ensure that the mission statement shown in their instructions is copied verbatim from the appropriate OPNAVNOTE 5450. Per reference (b), mission statements cannot be modified without CNO approval.
 - c. In an effort to maintain consistency and produce a readily informative document, the instruction should be prepared with an enclosure containing narrative descriptions of functions and tasks assigned to the command or detachment. Functions inherent of every command and detachment need not be described individually (e.g., position management, internal review, safety, equal employment opportunity, CMEQ, etc.)
 - d. Include CNET as a "copy to" addressee on each directive.

(R)


P. E. TOBIN
Vice CNET

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Distribution (CNETINST 5218.2B):
Lists I through VIII

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