



DEPARTMENT OF THE NAVY
CHIEF OF NAVAL EDUCATION AND TRAINING
250 DALLAS ST
PENSACOLA FLORIDA 32508-5220

CNETINST 5420.2B
Code 004

MAR 28 1996

CNET INSTRUCTION 5420.2B

Subj: DEPARTMENT OF THE NAVY COMMITTEE MANAGEMENT PROGRAM

Ref: (a) SECNAVINST 5420.60G
(b) OPNAVINST 5420.27J

1. Purpose. To implement the Department of the Navy Committee Management Program within the Naval Education and Training Command (NAVEDTRACOM) per references (a) and (b).

2. Cancellation. CNETINST 5420.2A

3. Responsibility. It is the responsibility of the Chief of Naval Education and Training (CNET) to implement and administer the Department of the Navy Committee Management Program within the NAVEDTRACOM. CNET is the approval authority for recommendations pertaining to, or actions emanating from, committees composed of members from two or more functional commands or NAVEDTRACOM sponsored intra-Navy committees involving membership which crosses echelon 2 command lines.

4. Delegation of Approval Authority. Each CNET functional commander and echelon 3 activity is delegated approval authority concerning establishment, use, change in membership, modification, continuation, or termination of committees composed of membership entirely within their command. (R)

5. Action. CNET functional commanders and echelon 3 activities shall: (R)

a. Implement the program within their activities pursuant to this instruction and references (a) and (b).

b. Establish committees only when it is determined that their functions cannot be better performed within the existing organizational structure. (A)

c. Submit recommendations for the establishment, use, modification, chairmanship, change in membership, continuation or termination of advisory, interagency, international, joint Department of Defense, and intra-Navy committees, except as redelegated herein, to CNET for review.

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d. Provide copies of committee management program directives to CNET and maintain records concerning the activities of committees under their cognizance so that reports can be furnished when required.


J. S. COLEMAN
Vice CNET

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