



DEPARTMENT OF THE NAVY
NAVAL EDUCATION AND TRAINING
SECURITY ASSISTANCE FIELD ACTIVITY
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PENSACOLA FLORIDA 32501-5849

CNETINST 5050.4D
NETSAFA N-1
28 JAN 1999

CNET INSTRUCTION 5050.4D

Subj: FOREIGN VISITS PROGRAM

Ref: (a) DoD Directive 5230.20
(b) SECNAVINST 5510.34
(c) SECNAVINST 4950.4
(d) SECNAVINST 5510.31
(e) DoD Directive 5230.11

1. Purpose. To establish policies and procedures and delineate responsibilities of Naval Education and Training Command (NAVEDTRACOM) activities regarding the Foreign Visits Program (FVP). (A)

2. Cancellation. CNETINST 5050.4C (R)

3. Background. Reference (a) provides policy and assigns responsibilities for visits by foreign nationals to DoD components through the FVP. Navy International Programs Office (Navy IPO) manages the FVP for the Department of the Navy. NAVEDTRACOM activities play a major role in the FVP. In addition to training foreign students enrolled in Navy schools under the Security Assistance Training Program (SATP), NAVEDTRACOM activities host numerous foreign visitors. These visits are for the purpose of visiting foreign students enrolled in U.S. Navy schools, or for reviewing/researching training programs, courses or systems for use by the interested country. Section 20201 of reference (b) states that in no circumstances can a visit request be used to obtain training. There are three foreign visit situations that do not fall under the purview of this instruction. First, this instruction does not apply to the Defense Personal Exchange Program (DPEP) which is also covered by reference (a). Second, this instruction does not cover Orientation Tours (OTs) and Distinguished Visitors Orientation Tours (DVOTs), which are governed by reference (c), the Joint Security Assistance Training Regulation (JSAT). OTs are initiated by the Commanders in Chief (CINCs) and coordinated by the foreign country Security Assistance Officer (SAO), Navy IPO and the Naval Education and Training Security Assistance Field Activity (NETSAFA). The third situation not covered by the FVP is the Chief of Naval Operations (CNO) counterpart program which covers visit invitations to CNO counterparts in foreign countries which often include visits to NAVEDTRACOM activities. CNO Headquarters Staff coordinates CNO counterpart visits. (R)

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4. Policy. It is DoD policy that visits by foreign nationals to DoD components shall be arranged under the procedures for a one-time visit, a recurring visit, or an extended visit as described later in this paragraph. Visits by foreign nationals shall be sponsored and requested by the visitor's government via a request submitted to the appropriate Military Department (Navy IPO for the DON) by the government's embassy for visits within the United States. All visits and assignments of foreign nationals to DoD components that will involve access to classified or controlled unclassified information shall comply with the disclosure authority requirements in accordance with references (d) and (e). Unless specific topic/material disclosure authorization has been delegated to CNET functional commands, classified material/information disclosure authorization will be approved by Navy IPO. Following visit approval by Navy IPO, NAVEDTRACOM activities will provide meaningful, informative presentations of NAVEDTRACOM training capabilities to all foreign visitors in the most courteous, efficient matter possible. Training is never conducted based on a visit request. Formal training requires the foreign individual to be in possession of an International Travel Order (ITO). The three types of visit authorizations include:

(R)

a. A one-time visit authorization which permits contact by a foreign national with a DoD component or DoD contractor facility for a single short-term occasion (normally less than 30 days) for a specified purpose, which shall not include training of the foreign visitor. Reference (c) require a visit to a U.S. unit be limited to three working days at one location or it will be considered as training subject to reimbursement. Upon approval of the visit request, visitors may arrange details directly with the facility to be visited.

(R)

b. A recurring visit authorization which permits intermittent visits by a foreign national to a DoD component or DoD contractor facility over a specified period of time for a Government approved license, contract, or agreement, or other program when the information to be released has been defined and approved for release in advance by the U.S. Government. Upon approval of the initial request, individual visits may be arranged directly with the facility to be visited.

(R)

c. An extended visit authorization which permits a single visit by a foreign national for an extended period of time. The authorization may be valid for the duration of the program, assignment, or certification, subject to annual review and revalidation. Extended visit authorizations are used when a foreign national is required to be in continuous contact with a DoD component or a DoD contractor facility beyond 30 days for one of the following situations:

(R)

(1) A foreign government contract or joint program, or

(2) Liaison officer to a DoD component when a sufficient number of foreign students are enrolled in a school to warrant assignment of an officer to assist with student administration. Note: a Liaison Officer could also be assigned to a school through use of an Invitational Travel Order (ITO).

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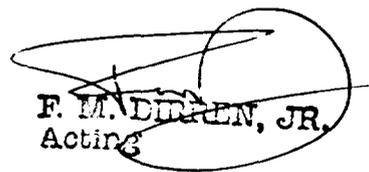
5. Training Activity Responsibilities.

- a. Determine feasibility of visit for the period requested.
- b. Propose alternate date(s), if necessary.
- c. Determine security classification level required to accomplish visit objectives.
- d. Provide POC to coordinate arrangements for hosting foreign visitor(s).
- e. Coordinate visit with other commands to provide for smooth transition.
- f. Conduct briefing(s) and tour(s) to accomplish visit objectives.
- g. Direct liaison with Navy IPO is authorized to coordinate foreign visits.
- h. Once visit is approved, the facility may arrange details directly with the visitors.

6. Action. Navy IPO will forward all requests for visits by foreign visitors to NAVEDTRACOM activities to the pertinent activity(ies) with a copy to CNET and NETSAFA. NETSAFA will ensure that all requests are properly forwarded to all involved commands and coordinate all visits to the Pensacola area involving Flag level visitors with CNET. Activities will provide the following information to NAVY IPO-10 in response to a visit request:

- a. Whether the proposed visit can be accommodated during the period requested
- b. Alternate date(s) during which the visits can be accommodated, if required
- c. Minimum security classification level at which the visit can be conducted
- d. POC at the activity who will be responsible for coordinating the visit

The above information will be returned to Navy IPO within 10 working days unless otherwise indicated on the visit request. Navy IPO will notify the country's embassy concerning the visit approval and authorize direct liaison between the embassy and the activity, as required to coordinate details for the visit.



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