

CNETINST 1530.6D  
OTE6/084  
17 AUG 1999

CNET INSTRUCTION 1530.6D

Subj: BROADENED OPPORTUNITY FOR OFFICER SELECTION AND TRAINING  
(BOOST) PROGRAM REGULATIONS

Ref: (a) MILPERSMAN Article 1530-030

Encl: (1) BOOST Program Regulations

1. Purpose. To promulgate regulations for administration and management of the BOOST Program, enclosure (1), in accordance with reference (a). This instruction has been completely revised and should be read in its entirety.

2. Cancellation. CNETINST 1530.6C

3. Information. BOOST is an officer accession preparatory program providing upward mobility to selected Navy and Marine Corps enlisted personnel and civilians. Students are placed in an environment where they have an opportunity to strengthen their scholastic, professional, and physical readiness foundations in order to successfully pursue a Navy or Marine Corps commission through the Naval Reserve Officers Training Corps (NROTC), the Marine Corps Enlisted Commissioning Education Program (MECEP), or the United States Naval Academy (USNA). The academic program at BOOST provides college preparatory instruction in mathematics, science, and English. Included in the program are computer skills training, educational and personal counseling, and instruction on study and time management techniques. The military program provides students opportunities to continue their professional development, using techniques such as role modeling, General Military Training (GMT), and by requiring conformance to the highest standards of personal conduct and discipline. The physical readiness program provides students opportunities to strengthen their overall physical fitness readiness. The course of instruction is approximately 10 months in length, starting in early August and ending in early June.

4. Organizational Status and Relationships. BOOST is a shore activity in an active operational status. The Director is responsible for the daily administration and management of the program. The Director reports to Commanding Officer, Naval Education and Training Center (NETC), Newport. The Commanding Officer, NETC reports to the Chief of Naval Education and Training (CNET).

a. Internal Relationships

(1) As program manager, CNET (OTE) is responsible for policy, budget, and other matters such as curriculum approval and communicates directly with the Director regarding these matters.

(2) As host command for NETC, Naval Station, Newport provides housing accommodations and access to messing facilities, as well as to school and administrative facilities. Additionally, the NETC Comptroller disburses BOOST funds and controls civilian payroll for civilian billets at BOOST.

(3) NETC exercises administrative and disciplinary control over BOOST staff and navy students. NETC exercises academic administrative control over Marine BOOST students. The Commanding Officer, Marine Detachment, Newport exercises disciplinary control over Marine BOOST students.

(4) The Director of BOOST is authorized to communicate directly with CNET (OTE) on any matter pertaining to the administration of the program.

b. External Relationships. As a matter of policy, BOOST coordinates closely with the following:

(1) NROTC Units. The BOOST staff works closely with all NROTC units to assist students with admission applications, campus visits, and the College Days Fair.

(2) USNA. A BOOST staff member is trained as an U.S. Naval Academy Information Officer (NAIO). The NAIO coordinates with the Naval Academy application process at BOOST.

(3) The Department of Defense Medical Examination Review Board (DODMERB). The BOOST staff works closely with DODMERB to ensure students are medically qualified for NROTC scholarships, MECEP selection, or appointment to the USNA.

(4) The Commanding Officer, Marine Detachment for the personnel, non-academic administrative and disciplinary management of Marine BOOST Students. Marine BOOST students are subject to the provisions of this instruction for the academic and military performance as described herein unless specifically exempted.

5. Reports. CNET report control symbols 1530-1, 1530-10, 1530-11, and 1533-42 have been assigned to the reporting requirements contained in section X of enclosure (1) and are approved for 3 years from the date of this instruction.

D. L. BREWER, III  
Vice CNET

Distribution:  
FT74 (NROTCU) (3)

Copy to:  
SNDL A1H (ASN (M&RA))  
A3 (CNO (N7))  
A5 (CHNAVPERS (PERS-6))  
A6 (CMC (ON-6))  
FJB1 (COMNAVCRUITCOM (Code 314))  
FT28 (NETC)

Stocked:  
CHIEF OF NAVAL EDUCATION AND TRAINING  
CODE 0041  
CNET  
250 DALLAS ST  
PENSACOLA FL 32508-5220

**BROADENED OPPORTUNITY FOR OFFICER SELECTION  
AND TRAINING**

**(BOOST)**

**PROGRAM REGULATIONS**

## TABLE OF CONTENTS

### SECTION I

#### GENERAL OVERVIEW

101.	MISSION OF THE BOOST PROGRAM.....	1
102.	PROGRAM OVERVIEW.....	1
103.	PROGRAM LENGTH.....	1
104.	STUDENTS.....	1
105.	APPLICATION FOR PROGRAM.....	1
106.	COLLEGE PROGRAMS.....	1

### SECTION II

#### ACADEMIC INSTRUCTION

201.	OBJECTIVE.....	2
202.	GENERAL POLICY.....	2
203.	CURRICULUM.....	2
204.	ACADEMIC PERFORMANCE.....	3
205.	ARB.....	3
206.	ACADEMIC GRADUATION STANDARD.....	4
207.	DISENROLLMENT PROCEDURES.....	4

### SECTION III

#### SCHOLASTIC ASSESSMENT TEST/AMERICAN COLLEGE TESTING (SAT/ACT)

301.	AUTHORIZED TESTING.....	6
302.	QUALIFYING TEST SCORES.....	6
303.	REPORTING SAT/ACT SCORES.....	6
304.	FAILURE TO QUALIFY.....	6
305.	ENGLISH AS A SECOND LANGUAGE.....	6

### SECTION IV

#### PROFESSIONAL DEVELOPMENT

401.	GENERAL MILITARY TRAINING (GMT).....	7
402.	GUEST SPEAKERS.....	7
403.	FIELD TRIPS.....	7

### SECTION V

#### MILITARY STANDARDS

501.	GENERAL.....	8
502.	MILITARY REVIEW BOARD (MRB).....	8
503.	UNSATISFACTORY PERFORMANCE (NON-ACADEMIC).....	9
504.	CONDUCT AND DISCIPLINE.....	9
505.	GROOMING.....	9
506.	INSPECTIONS.....	10

**SECTION VI  
PHYSICAL FITNESS**

601.	POLICY.....	11
602.	SWIMMER PERFORMANCE STANDARDS.....	11
603.	PHYSICAL FITNESS PERFORMANCE STANDARDS.....	11
604.	PHYSICAL FITNESS FOLLOWING BOOST GRADUATION.....	11

**SECTION VII  
BOOST PLACEMENT PROCESS**

701.	GENERAL.....	13
702.	PROCEDURES.....	13
703.	AUTHORIZATION.....	13
704.	DEADLINE FOR SUBMITTING APPLICATIONS.....	13
705.	REVIEW OF APPLICATIONS.....	13
706.	CHOICE OF NROTC HOST INSTITUTIONS.....	14
707.	FORWARDING OF APPLICATIONS.....	14
708.	UNIVERSITY PLACEMENT.....	14
709.	FOLLOW-UP PROCEDURES.....	14
710.	ISSUANCE OF ORDERS.....	15

**SECTION VIII  
MEDICAL EXAMINATIONS**

801.	REQUIREMENT.....	16
802.	REPORTING OF MEDICAL QUALIFICATIONS.....	16
803.	MEDICAL DISQUALIFICATION.....	16
804.	PREGNANCY.....	16

**SECTION IX  
NROTC SCHOLARSHIPS**

901.	SCHOLARSHIPS.....	17
902.	RECOMMENDATION DEADLINE.....	17

**SECTION X  
BOOST REPORTS**

1001.	REQUIRED REPORTS.....	18
-------	-----------------------	----

**SECTION I****GENERAL OVERVIEW**

101. MISSION OF THE BOOST PROGRAM. To improve broad population representation in the United States Navy by educating and motivating selected enlisted and civilian personnel for acceptance into the United States Navy and United States Marine Corps commissioned officer accession programs.

102. PROGRAM OVERVIEW. The BOOST Program provides academic enrichment and military and physical fitness training to students. The academic component provides college preparatory instruction in mathematics, science, and English and includes computer skills training, educational and personal counseling, and instruction on study and time management techniques. The military component provides students opportunities to continue their professional development, using techniques such as role modeling, GMT, and by requiring conformance to the highest standards of personal conduct and discipline. The physical fitness component provides students opportunities to strengthen their overall physical readiness through exercise, proper nutrition, and various team sports.

103. PROGRAM LENGTH. The course of instruction is approximately 10 months in length.

104. STUDENTS. Approximately 300 students enter the BOOST Program each year. Active duty Sailors and Marines accessions from the fleet are categorized as Track I students, and civilians enlisting for the BOOST program are categorized as Track II students.

105. APPLICATION FOR PROGRAM. Active duty Sailors apply for the BOOST Program directly or via the NROTC Scholarship Program. Active duty Marines apply for the BOOST Program directly. Civilians must apply via the NROTC Scholarship Program.

106. COLLEGE PROGRAMS. Qualified BOOST graduates pursue their college education and commission via the NROTC Scholarship Program, the MECEP, or the USNA.

## SECTION II

### ACADEMIC INSTRUCTION

201. OBJECTIVE. The academic program at BOOST is designed to prepare students for scholastic success in college. The academic preparation is designed to produce BOOST graduates who generally enter college with an academic background that equals or exceeds that of a typical college freshman. If otherwise qualified, all BOOST graduates will be offered an NROTC scholarship or MECEP.

202. GENERAL POLICY. The academic curriculum is reviewed and approved by CNET annually. The Director will provide a copy of the proposed program of instruction for the upcoming school year to CNET (OTE) no later than 15 June annually.

203. CURRICULUM. The BOOST curriculum provides comprehensive college preparatory instruction in three major areas: mathematics (geometry, algebra, trigonometry, and calculus I and II); science (chemistry and physics); and English (literature, composition, grammar, vocabulary, reading, and Western Civilization). Instruction is also offered on computer skills training, study and time management techniques, and SAT/ACT preparation.

#### a. Academic Calendar

(1) The academic year consists of three trimesters, each lasting approximately 12 weeks. The trimesters are fall, winter, and spring.

(2) An academic calendar for the upcoming school year will be promulgated separately not later than 1 June annually.

#### b. Levels of Instruction.

Classes are taught at three different levels in mathematics and science -- fundamental, core, and advanced.

(1) Initial class level placement is determined by the student's high school transcript, SAT/ACT scores, and BOOST placement exam performance.

(2) Reassignment of students. Student academic performance is reviewed at the midpoint and end of each trimester. Reassignment to a different instruction level is possible. Students may be placed in the advanced or fundamental level only on the recommendation of their instructor and with the approval of the Department Supervisor. The fundamental level is designed for a student requiring a measured pace. Course work meets all instructional objectives of the core curriculum but is taught at a less in-depth level. Although averages will be considered, students will not automatically be placed in the fundamental level as a result of merely failing a core class.

(3) English is taught at one instruction level. The English curriculum is designed to challenge the most talented BOOST student and to provide weaker students benefits obtained from the integrated classroom.

(4) Students complete the chemistry curriculum during the first 70 days of the year. Physics is taught during the final 95 days of the year.

c. Class Schedule. Each student has three academic periods (English, mathematics, and chemistry/physics) per day plus an allotted study time. Additional time is provided for extra instruction, administering exams, or obtaining academic and placement counseling.

(1) The class schedule shall not be altered for purposes other than those directly related to the approved curriculum.

(2) GMT, personal counseling, physical training, and other administrative functions shall be conducted during non-classroom hours.

#### 204. ACADEMIC PERFORMANCE

a. Satisfactory Academic Performance. A student whose mid-trimester or trimester grade and overall average in each subject is 70 percent or better is maintaining a satisfactory academic standing.

b. Unsatisfactory Academic Performance. A student whose mid-trimester or trimester grade or overall average in any subject is less than 70 percent is academically unsatisfactory. Students who display unsatisfactory academic performance will appear before an Academic Review Board (ARB).

c. Probation Period. Academic probation lasts for 6 weeks. Students on academic probation are placed on mandatory study.

205. ARB. The Director shall convene an ARB for any student who is academically unsatisfactory. The composition of the board will consist of five voting members: the Deputy Director or Battalion Officer, the Academic Dean, and the three Department Supervisors. Present but not voting will be the student's Company Officer or Company Commander and the Senior Enlisted Advisor. The ARB is an administrative procedure. All students whose cases are being considered by an ARB have the right to appear before it. The ARB has the authority to take the following actions:

a. Place the student on academic probation.

(1) Students may be placed on academic probation whenever a trimester grade below 70 percent in a single subject is received.

(2) Removal from Academic Probation. A student will be removed from academic probation if, at the end of the 6 weeks of probation, a cumulative grade of 70 percent or higher is achieved in all three subjects.

b. Recommend the student for disenrollment.

(1) A student will be recommended for disenrollment if any of the following conditions exist:

(a) Receipt of a grade lower than 70 percent in two or more courses at the end of a single trimester, regardless of subject, trimester, or cumulative grade point average.

(b) Receipt of a grade lower than 70 percent in any course at the end of a probationary 6 weeks.

(c) Failure to achieve an overall average of 70 percent or higher in each course at the conclusion of a probationary 6 weeks.

(d) When at any time during a probationary 6 weeks it becomes highly unlikely or mathematically impossible for the student to achieve the grade required to achieve a 70 percent or higher average in the probationary subject.

(2) Recommendations for disenrollment will be forwarded with comments to the Commanding Officer, NETC Newport, via the Director of BOOST, for review and final approval. Any student recommended for disenrollment may submit a written appeal to NETC, via the Director of BOOST, within 3 working days of the ARB.

c. In unusual circumstances, the ARB may retain students meeting the criteria for disenrollment outlined above if it determines that (1) there were unusual mitigating circumstances; (2) the student possesses the academic potential to complete the curriculum; and (3) the student possesses the commissioning potential to warrant retention on academic probation. The ARB will exercise extreme prudence in making these determinations and may only allow this action once for any particular student.

206. ACADEMIC GRADUATION STANDARD. A student must attain a final overall average of 70 percent or better in each subject to meet academic graduation requirements.

207. DISENROLLMENT PROCEDURES. Unsatisfactory academic performance, as defined in paragraphs 204 and 205, will normally result

in disenrollment from BOOST at any time if recommended by the ARB and approved by NETC.

a. Disenrollment Report. After conferring with the academic staff and ARB members, the Director shall report to NETC, via DIRTRA, any student considered academically incapable of completing the prescribed program of study. A recommendation for disenrollment of the student and a statement concerning lack of effort or motivation, if appropriate, shall be included in the report. Any extenuating/mitigating circumstances that may have contributed to the student's unsatisfactory performance should be included in the disenrollment report. A statement from the student concerned is encouraged, but is not required.

b. Processing Disenrollments. A student shall be made available for reassignment within 3 working days following approval of the disenrollment.

SECTION III

SCHOLASTIC ASSESSMENT TEST/AMERICAN COLLEGE TEST (SAT/ACT)

301. AUTHORIZED TESTING. SAT/ACT examinations shall be conducted under the auspices and direct supervision of the Defense Activity for Non-traditional Education Support (DANTES) test site at BOOST. One DANTES-funded SAT test is authorized and will be administered to BOOST students. One administration of the ACT will be offered on a funded basis for students whose SAT scores do not qualify for a NROTC scholarship and/or for students who choose a college requiring the ACT for admission. Students may take additional SAT/ACT examinations as long as they bear all associated costs. Qualifying scores in both the verbal and math components must be achieved on any single test administered and must be received no later than 1 May of the BOOST graduation year.

302. QUALIFYING TEST SCORES. The minimum scores needed for an NROTC scholarship and MECEP are set forth below. Most NROTC host schools require higher scores for admission.

NROTC	MECEP
SAT - 530 Verbal/520 Math	SAT - minimum score of 1080
ACT - 22 English/22 Math	ACT - minimum score of 45

Students must achieve the minimum scores, in each area, on a single test.

303. REPORTING SAT/ACT SCORES. Only official, verifiable test scores, supported by testing service documentation, shall be recorded and reported. Recording and reporting equivalent SAT scores (converted by formula from ACT scores) to universities is not permitted.

304. FAILURE TO QUALIFY. Track I students who do not achieve qualifying SAT/ACT scores for NROTC assignment will be permitted to complete BOOST but will be made available for fleet assignment after graduation. Track II students who do not qualify for NROTC assignments have the option of serving on active duty or being discharged. Track II students who elect to serve on active duty may complete the BOOST Program prior to discharge, then may contact their recruiter for orders to Recruit Training Command, Great Lakes. Those who elect discharge will be immediately disenrolled.

305. ENGLISH AS A SECOND LANGUAGE. Those students listing English as a second language may be required to take an English competency exam prior to acceptance to a university.

**SECTION IV****PROFESSIONAL DEVELOPMENT**

401. GENERAL MILITARY TRAINING (GMT). GMT topics are taught throughout the year by BOOST staff members and various departments and commands within the NETC Newport complex.

402. GUEST SPEAKERS. Guest lecturers, staff personnel, and BOOST alumni conduct periodic personal and professional development seminars with the students to increase their awareness on various topics.

403. FIELD TRIPS. During the course of the year, the BOOST Program may offer various no-cost field trips to local fleet units, Navy and Marine Corps shore installations, and the USNA for interested students. The Director is authorized direct liaison with local fleet units, shore establishments, and the USNA to plan these trips. Field trips will not interfere with the academic training schedule.

## SECTION V

### MILITARY STANDARDS

501. GENERAL. Each BOOST student must develop sufficient aptitude for service to warrant his/her continuance in the BOOST Program. A positive attitude toward the USN/USMC Team, a sustained effort to meet high standards of military performance, the development of solid moral character, and a high degree of self-discipline are considered rudimentary elements of military aptitude. Conformance to the highest standards of conduct and discipline are required by each BOOST student.

502. MILITARY REVIEW BOARD (MRB). The Director shall convene a MRB when a student experiences non-academic deficiencies. The composition of the board will consist of five voting members: the Deputy Director or Battalion Officer, two BOOST staff officers, the Battalion Adjutant, and the BOOST Senior Enlisted Advisor. The student and the student's Company Officer or Company Commander and any other staff member deemed appropriate (Academic Dean, course lead, etc.) will also be present. The MRB has the authority to take the following actions:

a. Place a student on military probation for a period up to one full trimester. The Director may rescind portions of the probation period if the student's Company Officer and the Battalion Officer recommend this action. This recommendation will be based on the progress demonstrated by the student.

b. Recommend the student for disenrollment.

(1) All recommendations for disenrollment will be forwarded with comments to NETC Newport, via the Director of BOOST, for final review and final approval.

(2) Any student recommended for disenrollment may submit a written statement within 3 working days from the date of the MRB to NETC, via the Director of BOOST, indicating any extenuating/mitigating circumstances that might warrant his or her retention.

(3) Disenrollment Report. After conferring with the academic staff and MRB members, the Director shall report to NETC any student considered militarily incapable of completing the prescribed program. A recommendation for disenrollment of the student and a statement concerning deficiencies shall be included in the report. Any extenuating/mitigating circumstances that may have contributed to the student's unsatisfactory performance shall be included in the disenrollment report. A statement from the student is encouraged, but is not required. If the disenrollment is approved, the student shall be made available for reassignment within 3 working days.

503. UNSATISFACTORY PERFORMANCE (NON-ACADEMIC)

a. Poor Commissioning Potential. Individuals may be disenrolled for poor commissioning potential (e.g., gross misconduct, a pattern of misconduct, lack of responsibility, poor professional motivation, lack of financial responsibility, unsuitable character traits, display of unofficer-like qualities, etc.). The Director will employ every reasonable measure to correct shortcomings before recommending a student for disenrollment.

b. Poor Individual Performance. The academic staff and military staff shall issue proper and timely warnings to any student (1) applying insufficient effort in connection with their studies; (2) having an unsatisfactory attendance record in class, mandatory night study, physical fitness training periods, etc.; or (3) not complying with the prescribed standards of conduct. The Director will recommend disenrollment for any student if poor performance persists after due warnings have been given. The requirement to issue a warning shall not apply in cases where students are suspected of major offenses and are being detained by civil or military authority, or have been released pending presentation of their cases to grand juries or pending trial on formal charges by courts-martial.

504. CONDUCT AND DISCIPLINE. The BOOST Conduct and Discipline system is established to maintain good order and discipline while building a solid moral foundation for the professional development of BOOST students. It provides an administrative method of dealing with minor infractions supplementary to procedures outlined in the *Uniformed Code of Military Justice (UCMJ)*. BOOST students are expected to exemplify the highest standards of conduct and are subject to disenrollment for commission of a serious offense or a pattern of misconduct.

a. All honor code violations (lying, cheating, stealing, etc.) reported to the BOOST staff will be reviewed at MRB.

b. Nonjudicial Punishment (NJP). NETC exercises NJP authority over Navy personnel assigned to the BOOST Program. Marine BOOST students are referred to the Commanding Officer, Marine Detachment, Newport for disciplinary action. Students found guilty of a violation of the UCMJ will be disenrolled from BOOST immediately or at the conclusion of an unsuccessful appeal. NETC may take any appropriate action, including administrative disenrollment from BOOST, if the accused student's actions do not warrant NJP disciplinary action but demonstrate a lack of character, integrity, or commissioning potential.

505. GROOMING. BOOST students are potential Navy/Marine Corps officers and as such shall adhere to grooming standards as indicated in Chapter 2, Articles 2101 through 2403 of the *U.S.*

*Navy Uniform Regulations.* Since grooming standards are based on several elements -- including neatness, cleanliness, military image, and appearance -- BOOST students shall ensure that their personal appearance contributes to a favorable Navy and Marine Corps image at all times. The Director may recommend disenrollment for any student who (1) does not meet standards of good grooming as outlined in the *U.S. Navy Uniform Regulations*; (2) has an unsatisfactory military image and appearance; and/or (3) has continually failed detailed personnel inspections.

506. INSPECTIONS. BOOST students will keep their uniforms and barracks in excellent condition. The BOOST staff will conduct weekly graded personnel and barracks inspections. In addition, random inspections will be carried out to ensure students maintain a high degree of pride and professionalism. Failure to maintain these standards may result in a recommendation for disenrollment.

## SECTION VI

## PHYSICAL FITNESS

601. POLICY. Navy members must maintain a high state of physical fitness to perform at peak efficiency and preserve good health. BOOST students will develop and maintain excellent physical conditioning standards through participation in organized physical training. Qualification standards and procedures set forth in OPNAVINST 6110.1E, as amplified by local command directives, will be used to determine the physical fitness readiness of BOOST students. Furthermore, BOOST students must meet NROTC scholarship qualifying standards as outlined below no later than 1 month prior to graduation or be recommended for disenrollment.

602. SWIMMER PERFORMANCE STANDARDS. BOOST students must meet minimum qualifications for Swimmer, 3rd Class, as defined in the *Manual of the Medical Department, U.S. Navy*. In order to demonstrate proficiency in the water, students must (1) pass the Swimmer, 3rd Class test or (2) qualify as a Swimmer, 2nd or 1st Class. Students must meet the qualifying standard no later than 1 month prior to graduation or be recommended for disenrollment. Waivers of this requirement are not normally authorized and require Commanding Officer, NETC review and approval.

603. PHYSICAL FITNESS PERFORMANCE STANDARDS. As a measure of individual physical fitness, BOOST students are required to participate in a physical readiness test (PRT). PRTs will be administered in accordance with OPNAVINST 6110.1E. Students who fail to achieve a score of good or better on a PRT will be placed in a remedial physical fitness training program supervised by the BOOST staff. The requirement for remedial physical fitness training also applies to students out of Navy height/weight and body fat standards. Students reporting to BOOST more than 4 percent over Navy body fat standards will be immediately disenrolled. Students must complete physical readiness testing and be documented as within prescribed physical readiness standards within 1 month of graduation. Additionally, the BOOST Director will ensure all graduates meet prescribed physical readiness standards upon transfer. The minimum acceptable level of performance to qualify for graduation from BOOST and qualify for an NROTC scholarship is an overall **average** score of "good" on the two PRTs administered. Students demonstrating a lack of progress towards achieving and/or maintaining physical fitness readiness standards shall be recommended for disenrollment.

604. PHYSICAL FITNESS FOLLOWING BOOST GRADUATION. BOOST graduates will maintain or improve their level of physical readiness after graduation. Graduates who display a decline in physical readiness or who report to their NROTC units measuring out of body fat percentage standards will have their scholarship

CNETINST 1530.6D

authorization suspended pending review or revoked. The Director of BOOST will ensure all graduates meet physical readiness standards at transfer.

**SECTION VII****BOOST PLACEMENT PROCESS**

701. GENERAL. BOOST students will seek admission to an NROTC university via the established BOOST and university admissions process. Students may apply to any of the NROTC participating colleges and universities. However, regardless of institutional decisions, students must receive authorization to enroll in a school. This authorization will be granted by the CNET BOOST Placement Board after consideration of the student's academic record and social/economic needs. Overall academic performance at BOOST will significantly impact the placement board's decision.

702. PROCEDURES. BOOST students are authorized to submit applications to NROTC colleges and universities once they have fulfilled the requirements listed below:

a. Demonstrated satisfactory academic progress and officer potential at BOOST by achievement of a cumulative academic grade point average of 75 percent or higher in each course and exhibiting satisfactory military conduct and motivation to pursue a baccalaureate degree and a commission in the U.S. Navy or U.S. Marine Corps.

b. Met the minimum admission requirements (to include SAT/ACT scores) of the school to which they desire to apply.

c. Demonstrated financial responsibility.

d. Completed the BOOST Placement Officer interview.

703. AUTHORIZATION. Students will normally apply to two or more institutions for which they are competitive for admission. Applicants shall not contact NROTC personnel regarding the status of their applications. Students may, however, contact university admissions counselors. Any such contact will be at the student's expense.

704. DEADLINE FOR SUBMITTING APPLICATIONS. All prospective NROTC scholarship applicants shall submit admissions applications to colleges/universities of their choice no later than 1 April annually. Students bear all financial responsibilities and costs for the actual applications process.

705. REVIEW OF APPLICATIONS. All applications shall be reviewed by the BOOST Placement Officer before mailing to ensure that:

a. Transcripts from all previously attended schools (high schools and colleges) have been requested.

b. Applications are complete, accurate, and legible in all respects.

c. Compliance with specific university requirements has been satisfied.

706. CHOICE OF NROTC HOST INSTITUTIONS. BOOST students are given the opportunity to indicate their college university preferences.

a. Placement Interview. The BOOST Placement Officer shall interview each BOOST student. Application to a specific college or university will be authorized after this interview and SAT/ACT scores, academic standing at BOOST, the level of instruction pursued, financial stability, officer-like attributes, and the potential for commissioning have been reviewed. This authorization is conditional and subject to withdrawal if stated conditions are not continually met within a specified time period.

b. Preparing for the Placement Interview. Students should review all available sources of information concerning NROTC host institutions in preparation for the Placement Officer interview.

(1) Prior to the interview, each student shall complete the interview sheet that includes personal data required for record purposes and verification of spelling, social security number, residency, etc.

(2) Each student is required to indicate a minimum of three choices of schools in preferential order and at least two (preferably three) choices of majors on the interview sheet prior to reporting for the interview.

707. FORWARDING OF APPLICATIONS. Unless otherwise directed by individual NROTC unit commanding officers, applications for admission shall be forwarded to university admissions offices via the commanding officer of the corresponding NROTC unit. Official transcripts shall be mailed directly to the university admissions office by the principal or registrar of all schools previously attended.

708. UNIVERSITY PLACEMENT. The Director of NROTC Selection and Placement (CNET OTE1A) chairs the BOOST Board, which is responsible for placing BOOST, Navy-option students at NROTC units. The BOOST Placement Officer will coordinate placement action with all concerned NROTC units.

709. FOLLOW-UP PROCEDURES

a. The BOOST Placement Officer will regularly and routinely monitor the status of applications with the respective NROTC units. Under no circumstance shall other BOOST staff

personnel communicate directly with university admissions office personnel in regard to the status of student applications.

b. Commanding officers of NROTC units will establish contact and develop working relations with university admissions personnel for purposes of expediting the processing of admissions applications of prospective BOOST candidates.

710. ISSUANCE OF ORDERS. The BOOST Director will identify a single point of contact for coordination with NROTC units and CNET regarding Freshman Orientation and student reporting dates to colleges/universities and issuance of orders.

a. NROTC scholarship selectees generally report to their respective NROTC unit in late August unless attending summer school.

b. USNA selectees report to Annapolis in early July for Plebe Summer Indoctrination.

c. MECEP selectees may be directed to report to the Marine Corps Recruit Depot, San Diego immediately after graduation for MECEP PREP and then report to their NROTC unit in late August.

## SECTION VIII

### MEDICAL EXAMINATIONS

801. REQUIREMENT. All qualifying medical examinations shall be performed and reviewed within 2 years prior to transfer to a NROTC unit or the USNA. The Director is responsible for scheduling medical examinations in a timely manner. Close liaison between DODMERB and BOOST is paramount to ensure that each student's medical qualification can be determined as early as possible.

802. REPORTING OF MEDICAL QUALIFICATIONS. CNET shall be notified monthly of the medical status of all prospective BOOST graduates.

#### 803. MEDICAL DISQUALIFICATION

a. Students may be disenrolled if a DODMERB medical examination reveals any condition that disqualifies them for entry into the NROTC Scholarship Program. A few of the most frequent disqualifying conditions are:

- (1) Defective color vision
- (2) Excessive eye refractive error
- (3) History of asthma

In questionable cases, medical documentation may be forwarded to the Bureau of Naval Medicine (BUMED) for a final determination.

b. Students determined to be medically disqualified may request a waiver of the disqualification from CNET (OTE) via BUMED. **Waivers are considered on a case-by-case basis.** Waiver requests will be submitted not later than 1 April of the graduating year.

804. PREGNANCY. Pregnant students who have successfully passed the swim qualification and passed the PRT twice may remain at BOOST. Upon graduation, a pregnant student will remain in Newport assigned by the Bureau of Naval Personnel to an available billet until physically qualified to accept an NROTC scholarship. Pregnant students not meeting physical qualifications will be disenrolled and returned to the fleet (Track I) or discharged (Track II) on a case-by-case basis. BOOST may be deferred until physically qualified.

**SECTION IX**  
**SCHOLARSHIPS**

901. SCHOLARSHIPS. BOOST students will normally receive an NROTC scholarship or selection to MECEP if they fulfill the following requirements:

- a. Qualify scholastically
- b. Achieve qualifying scores on the SAT or ACT.
- c. Qualify medically (not waiverable)
- d. Qualify in physical fitness
- e. Gain admission into a CNET-approved school

BOOST graduates who are in the DODMERB medically "WAIVERABLE" category will be offered an NROTC scholarship at the discretion of CNET.

902. RECOMMENDATION DEADLINE. All recommendations for NROTC scholarships to be awarded at the start of the fall semester/quarter must be received by CNET (OTE) no later than 15 May of the graduating year.

**SECTION X**

**BOOST REPORTS**

1001. REQUIRED REPORTS. The following reports shall be submitted to CNET (OTE6/084):

a. BOOST Student Roster (CNET Report Control Symbol 1530-10). A roster of students who have reported to BOOST will be provided to CNET (OTE) at the start of each academic year. This roster contains personal information pertaining to each individual student and is utilized for planning, statistical studies, and budgeting.

b. BOOST Quarterly Report (CNET Report Control Symbol 1530-1) will be submitted by 1 September for the reporting class. Following reports are due for the preceding quarter on 15 January, 15 April and 15 July. This report serves as a basis for the compilation of data required by the CNO. Separate reports are submitted for Navy and Marine Corps personnel broken out by sex, race, and ethnic group covering the following areas:

- (1) Gains
- (2) Losses
- (3) Graduates

c. A list of prospective BOOST graduates (CNET Report Control Symbol 1533-42) will be provided to CNET (OTE) not later than 15 May annually. The list will include each student's CNET-approved college assignment, highest SAT/ACT scores, and DODMERB status.

d. Proposed Academic Curriculum (CNET Report Control Symbol 1530-11). The Director will provide a copy of the proposed program of instruction for the upcoming school year to CNET (OTE) no later than 15 June annually.