

COFFEE MESS/HOT PLATE AUTHORIZATION REQUEST  
 NETPDCT 5100/7 (Rev. 11/99)

Ref: (a) NETPDTCINST 5100.8  
 (B) NETPDTCINST 11320.1

TO: (Department Head)	FROM: (Division)	DATE:
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1. Permission is requested to install the following:

COFFEE MESS       HOT PLATE       MICORWAVE OVEN       HEATER

ROOM NUMBER \_\_\_\_\_ BLDG. NUMBER \_\_\_\_\_

Signature: \_\_\_\_\_

FIRST ENDORSEMENT

FROM: (DEPARTMENT HEAD)	DATE:
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TO: (1) Staff Civil Engineer (SCE) (Bldg. 804) Inspector's Initials \_\_\_\_\_ )  
 (2) Fire Department

1. Request for such appliance is  approved  disapproved by Department Head.

2. Request for above appliance(s) to be inspected.  Yes  No

Signature: \_\_\_\_\_

INSPECTION

<input type="radio"/> APPROVED <input type="radio"/> DISAPPROVED	<input type="radio"/> APPROVED <input type="radio"/> DISAPPROVED
Signature (SCE):	Signature (Fire Chief):