

**MILITARY CHECK IN/OUT  
NETPDTIC 1000/1 REV MAR 03**

**PAY CODE:** \_\_\_\_\_

NAME (LAST, FIRST MIDDLE I)	RATE / DEPT-DIV	REPORTING FROM	
DATE REPORTED	DATE DETACHED	TRANSFERRING TO	
OFFICE	BLDG/ROOM	IN	INITIAL ALL OUT
COMMANDING OFFICER SECRETARY (ALL PERSONNEL)	2435/1173		
EXECUTIVE OFFICER (ALL PERSONNEL)	2435/1173		
DEPARTMENT HEAD - N3	2435/2252		
DIVISION HEAD OFFICE N31	803		
BRANCH LCPO/LPO			
DEPARTMENT KEY CUSTODIAN			
DIVISION ADP CUSTODIAN - MINOR PROPERTY			
E:MAIL/PHONE: 2-1001 Option 1	2434/1362		
<b>ALL PERSONNEL MUST CHK IN/OUT WITH ADMINISTRATIVE SERVICES</b>	2435/1167		
CHAPLAIN OFFICE	853		
COMMAND MASTER CHIEF	2435/1292		
COMMAND CAREER COUNSELOR NCC FERGUSON	2435/1296		
E7/E8 WATCHBILL COORDINATOR ISCS McDORMAN 452-1501	2438		
PUBLIC AFFAIRS-JOCS GAGNE	2435/2270		
DAPA - ETC(SS) GOBLE - 452-1039	2438		
COMMAND FITNESS COORDINATOR'S STGCM NICKEL	2435/2282 2438		
<b>ALL PERSONNEL MUST CHK IN/OUT WITH PROFESSIONAL LIBRARY</b>	2438		
SECURITY - VEHICLE REGISTRATION	802		
CLASSIFIED MATERIAL CONTROL MS. RONDA GRAY	2435/2104		
BANK OF AMERICA CARD/ MS. KENNEDY	2435/3113		
<b>ALL CT'S CHECK IN AT SSO CORRY STATION</b>	NTTC CORRY STATION		
MEDICAL BRANCH CLINIC-(0900-1100)	NTTC CORRY STATION		
DENTAL BRANCH CLINIC	NTTC CORRY STATION		
MILITARY SERVICES OFFICE UPON COMPLETION	2435/1187		
<b>ALL PERSONNEL MUST CHECK IN &amp; OUT WITH URINALYSIS SCREENING COORDINATOR</b>	2438 FTC SHOEMAKE ext 1712 or 2435/269 MAC MASSEY ext 2152		

**MAILING ADDRESS UPON TRANSFER PCS/FLEET RESERVE/RETIRE/DISCHARGE:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RETURN THIS FORM TO MILITARY SERVICES OFFICE 5 DAYS AFTER DATE OF REPORT**